

REGULAR MEETING OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

Agenda

Tuesday, April 21, 2020

6:30 PM

Compliance with Government Code Section 54957.5

Public records, including writings related to an agenda item for an open session of a regular meeting of the Florin Resources Conservation District that are distributed less than 72 hours before the meeting, are available for public inspection during normal business hours at the Administration building of Elk Grove Water District, located at 9257 Elk Grove Blvd. Elk Grove, California. In addition, such writings may be posted, whenever possible, on the Elk Grove Water District website at www.egwd.org.

The Board will discuss all items on the agenda and may take action on any item listed as an "Action" item. The Board may discuss items that do not appear on the agenda, but will not act on those items unless there is a need to take immediate action and the Board determines by a two-thirds (2/3) vote that the need for action arose after posting of the agenda.

If necessary, the Meeting will be adjourned to Closed Session to discuss items on the agenda listed under "Closed Session." At the conclusion of the Closed Session, the meeting will reconvene to "Open Session."

Pursuant to the Sacramento County Shelter in Place order effective March 19, 2020, we are requiring all members of the public to participate virtually. Public participation and comment are limited to the following procedures:

A. The electronic submission of written comments in advance to the Board Secretary (stefani@egwd.org). Those comments will be read into the record for a maximum of three (3) minutes per comment.

B. Join Zoom Meeting: <https://zoom.us/j/96125095243> Meeting ID: 961 2509 5243

Dial by your location

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C. Please press Star+9 (*9) to raise your hand for Public Comment – Members of the audience may comment on matters that are not included on the agenda. Each person will be allowed three (3) minutes, or less if a large number of requests are received on a particular subject. No action may be taken on a matter raised under "Public Comment" until the matter has been specifically included on an agenda as an action item. Items listed on the agenda will be opened for public comment as they are considered by the Board of Directors.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Proclamations and Announcements

- a. Recognition of Aaron Hewitt for 10 years of service.
- b. Presentation of Certificate of Achievement for the District's Comprehensive Annual Financial Report (CAFR) from the Government Finance Officers Association

Associate Director Comment

Public Comment

2. **Consent Calendar** (Stefani Phillips, Board Secretary and Patrick Lee, Treasurer)
 - a. Minutes of Regular Board Meeting of February 18, 2020
 - b. Minutes of Special Board Meeting of March 31, 2020
 - c. Warrants Paid – February, 2020
 - d. Warrants Paid – March, 2020
 - e. Board and Employee Expense/Reimbursements – February, 2020
 - f. Board and Employee Expense/Reimbursements – March, 2020
 - g. Active Accounts – February, 2020
 - h. Active Accounts – March, 2020
 - i. Bond Covenant Status for FY 2019-20 – February, 2020
 - j. Bond Covenant Status for FY 2019-20 – March, 2020
 - k. Revenues and Expenses – Actual vs Budget FY 2019-20 – February, 2020
 - l. Revenues and Expenses – Actual vs Budget FY 2019-20 – March, 2020
 - m. Cash Accounts – February, 2020
 - n. Cash Accounts – March, 2020
 - o. Consultants Expenses – February, 2020
 - p. Consultants Expenses – March, 2020
 - q. Major Capital Improvement Projects – February, 2020
 - r. Major Capital Improvement Projects – March, 2020

Associate Director Comment

Public Comment

Recommended Action: Approve Florin Resource Conservation District Consent Calendar items a-r.

3. **Elk Grove Water District Operations Report – February and March 2020**
(Mark J. Madison, General Manager)

Associate Director Comment

Public Comment

4. **Amended and Restated Agreement for General Counsel Services Between the Florin Resource Conservation District and JRG Attorneys at Law**
(Mark J. Madison, General Manager)

Associate Director Comment

Public Comment

Recommended Action: Authorize the General Manager to execute the proposed Amended and Restated Agreement for General Counsel Services, between the Florin Resource Conservation District and JRG Attorneys at Law.

5. **Florin Resource Conservation District Election** (Stefani Phillips, Board Secretary)

Associate Director Comment

Public Comment

Recommended Action: Adopt Resolution No. 04.21.20.01, calling the General Election and requesting consolidation with the November

3, 2020 statewide election; and authorize General Manager Mark J. Madison to sign on behalf of Chair Tom Nelson.

6. Elk Grove Water District Fiscal Year 2019-20 Quarterly Operating Budget Status Report
(Patrick Lee, Finance Manager/Treasurer)

Associate Director Comment

Public Comment

7. Elk Grove Water District Fiscal Year 2019-20 Quarterly Capital Reserve Status Report
(Patrick Lee, Finance Manager/Treasurer)

Associate Director Comment

Public Comment

8. Board Policies (Stefani Phillips, Board Secretary)

Associate Director Comment

Public Comment

Recommended Action: Adopt Resolution No. 04.21.20.02, amending and replacing the Public California Records Act Request Policy; and

Adopt Resolution No. 04.21.20.03, amending and replacing the Legal Counsel Policy with the Legal Services Policy; and

Adopt Resolution No. 04.21.20.04, amending and replacing the Legislative Advocacy Policy with the Legislative and Regulatory Advocacy Policy; and

Adopt Resolution No. 04.21.20.05, amending and replacing the Purchasing of Products Containing Recycled Materials Policy; and

Adopt Resolution No. 04.21.20.06, amending and replacing the Travel Procedures and Expenditures Policy; and

Adopt Resolution No. 04.21.20.07, amending and replacing Appendix D – Travel Procedures and Expenditures Policy contained in the Employee Policy Manual; and

Authorize General Manager Mark J. Madison to sign the above Resolutions on behalf of Chair Tom Nelson.

9. Outside Agency Meetings Report (Mark J. Madison, General Manager)

Associate Director Comment

Public Comment

10. Legislative Update (Jeff Ramos, Interim Program Manager)

Associate Director Comment

Public Comment

11. Directors Comments

Adjourn to Regular Meeting – May 19, 2020